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# OVERSIGHT BOARD

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Successor Agency to the Redevelopment Agency of the City of Burbank

*MINUTES --- Thursday, August 30, 2012*

## **I. CALL TO ORDER**

A regular meeting of the Oversight Board to the Successor Agency to the Redevelopment Agency of the City of Burbank was held in the Police/Fire Headquarters – Community Room, 200 North Third Street, Burbank, CA 91502. The meeting was called to order at 3:08 pm by Vice-Chair, Sue Georgino.

## **II. ROLL CALL**

Present            Members Bonis, Carleo, Dixon, Georgino, Statton, Swartz, and Young.

Also Present    Executive Staff: Amy Albano, City Attorney, and Cindy Giraldo, Financial Services Director.

Other Staff Present: Ruth Davidson-Guerra, Assistant Community Developer Director, and Mary Riley, Assistant City Attorney.

## **III. PUBLIC COMMENT**

Tanya Ruiz, Commission Services, informed that the County might be forwarding information only to County appointees.

Shahiedah Coates, attorney with County Counsel, informed the Oversight Board that she will communicate to County to send information to all members of the Oversight Board, not just County appointees.

In the future, staff will provide information well in advance of meetings to allow for Oversight Board review. Staff will also provide staff reports, when appropriate, in addition to presenting items at Oversight Board meetings.

## **IV. APPROVAL OF MINUTES**

Staff recommended the Oversight Board approve the minutes from the meeting of May 14, 2012.

Mr. Dixon made a motion to approve the May 14, 2012 meeting minutes, seconded by Ms. Georgino, carried by a vote 7-0.

## **V. CONFLICT OF INTEREST CODE**

Staff recommended the Oversight Board consider and adopt the Resolution to approve the proposed Conflict of Interest Code.

Mr. Dixon made a motion to approve the Conflict of Interest Code and adopt the resolution approving the Conflict of Interest Code, seconded by Mr. Schwartz, carried by a 7-0 vote.

## **VI. AB 1484 UPDATE**

As requested by the Oversight Board, staff explained the City Council's purview over the separate public entity Successor Agency and Successor Agency Oversight Board. Staff also provided a summary of AB 1484, including milestones, requirements, and new procedures pertaining to the Oversight Board.

## **VII. ROPS III (January – June 2013)**

Staff recommended the Oversight Board consider and approve the Successor Agency's Recognized Obligation Payment Schedule for the months of January – June 2013.

Oversight Board requested staff keep Items 22 and 23, "West Olive Loan from City General Fund as an Advance from the City and Agency Agreement dated September 29, 1970" and "City Centre Loan from City General Fund as an Advance from the City and Agency Agreement dated September 29, 1970," on ROPS III and amend ROPS III to note that the County raised concern regarding the two items.

Ms. Georgino made a motion to approve an amended ROPS III (January – June 2013) and adopting resolutions approving ROPS III, seconded by Mr. Dixon, carried by the following votes:

Items 1-25: 7-0

Items 26-40: 6-0, Mr. Young abstain

Items 41-47: 7-0

## **VIII. INTRODUCTION OF ADDITIONAL AGENDA ITEMS**

Ms. Statton requested details of the administrative budget and bond oversight costs.

Mr. Swartz requested listing of items that have dropped off the ROPS.

Staff will provide the requested information to the Oversight Board and a schedule with proposed meeting dates based on upcoming deadlines.

## **IX. ADJOURNMENT**

The meeting adjourned at 4:56 pm.